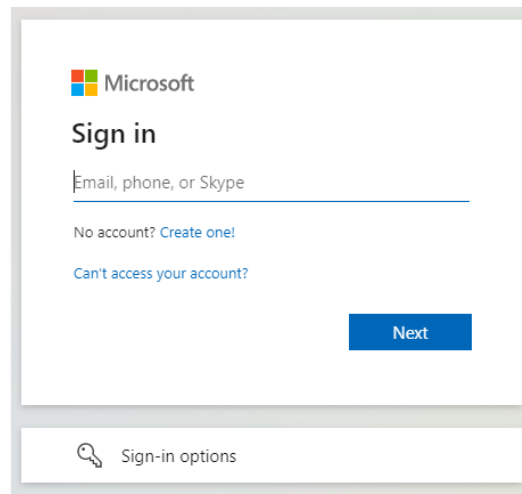


Multi-Factor Authentication Setup (Calling)

Start by navigating to the Microsoft Multi-Factor Authentication website by going to the following URL: <https://aka.ms/mfasetup> on your PC.

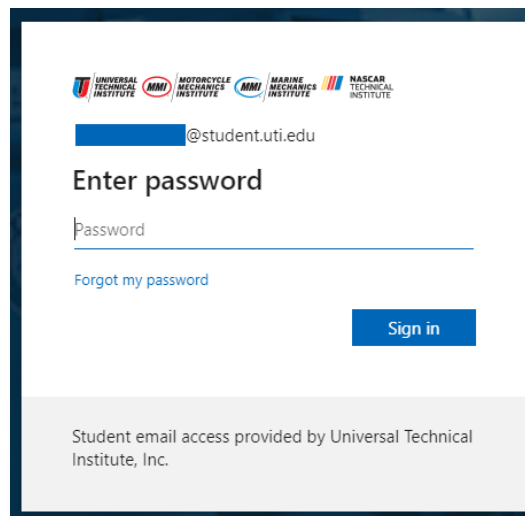
You will then see the following login screen:



The image shows a Microsoft sign-in screen. At the top left is the Microsoft logo. Below it is the text "Sign in". There is a text input field with the placeholder text "Email, phone, or Skype". Below the input field are two links: "No account? Create one!" and "Can't access your account?". At the bottom right is a blue button labeled "Next". At the bottom left is a link with a key icon labeled "Sign-in options".

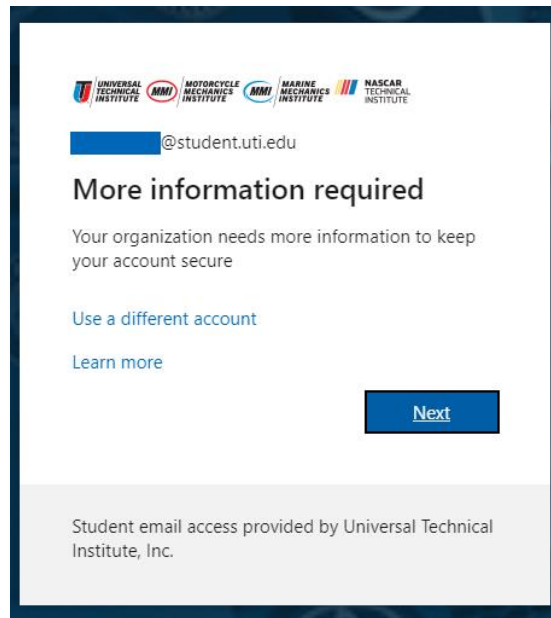
Please enter your UTI student e-mail address (ex. john.doe@student.uti.edu).

Next you will be asked to enter your password. Please enter the same password that was used to access your student e-mail.

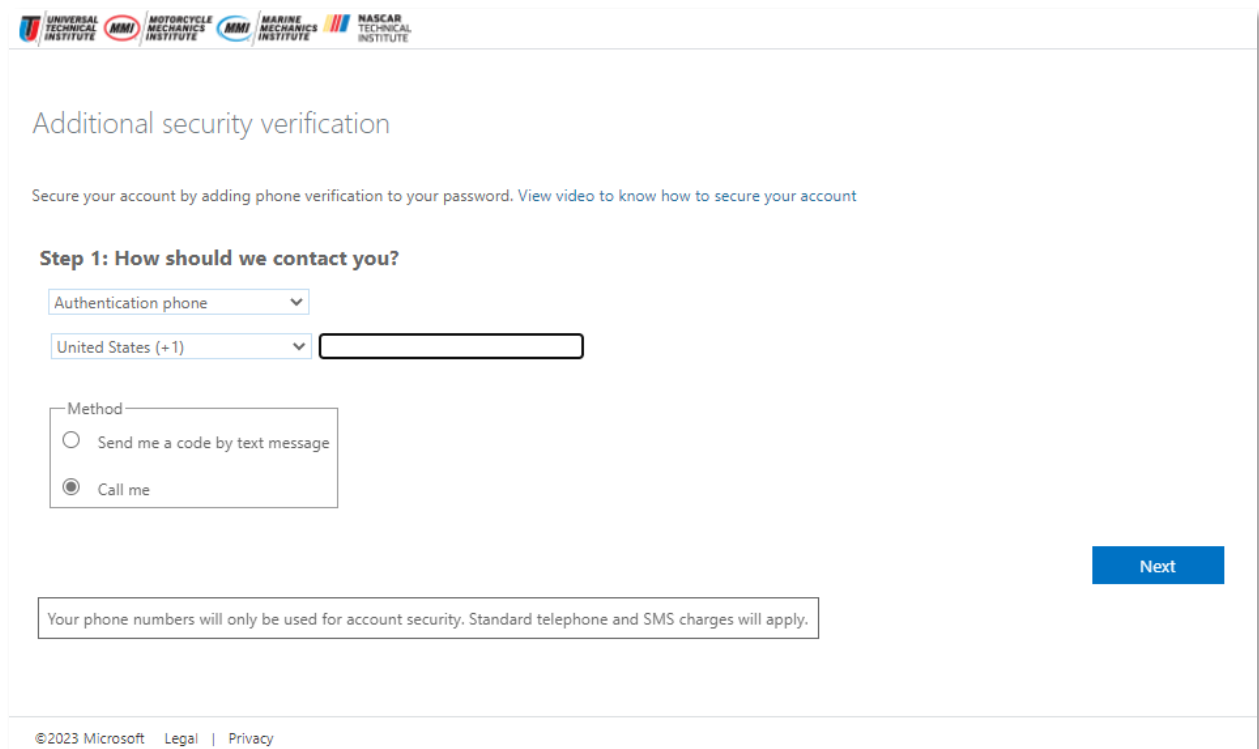


The image shows an "Enter password" screen. At the top is a row of logos for Universal Technical Institute, MIAT, Motorcycle Mechanics Institute, Marine Mechanics Institute, and NASCAR Technical Institute. Below the logos is a text input field with the placeholder text "@student.uti.edu". Below that is the text "Enter password". There is a text input field with the placeholder text "Password". Below the input field is a link "Forgot my password?". At the bottom right is a blue button labeled "Sign in". At the bottom of the screen is a footer that reads "Student email access provided by Universal Technical Institute, Inc."

You will then be asked if you would like to stay signed in. This is purely personal preference, and you can choose either yes or no. After you click either “Yes” or “No” you will be asked for more information. Click “Next” to continue.



After clicking “Next” you’ll be asked for the method of contact.



Select “Authentication phone” and input your desired phone you would like to be called at and select the radial option “Call me” then click on “Next.”

**Note – If you select “Office phone” you will be asked to input a phone number along with an extension (if applicable).*

After you click next, you will receive a phone call to the number you provided and will be asked to press the “#” key to verify your sign-in. Once you press the “#” key on your phone you will have verified your sign-in and you can click “Done” on the next screen on your browser. You’re now all set with MFA on your account.